



September 2017

Dear Parent or Guardian:

All sophomores are required to participate in a Community service/Career awareness (Ca/Cs) project. This year's program will begin on **Wednesday, September 13th, 2017 following the 1:49PM class dismissal**. Sophomore students should plan to report to the PHS Old Gym to participate in an introductory assembly. This assembly will include a project fair in which the students can meet with the student leaders and sign up for their projects. Included in this mailing is the project description packet.

Please discuss the requirements included in the packet with your child. It is important that students planning to work outside of the contact me *directly* to discuss and ensure that the project meets PHS guidelines. Additionally, note that no prior community service or career awareness activities will be considered towards the requirement prior to September 13th, 2017.

This year students will have multiple in school opportunities to complete the requirement via classroom activities and three in school community service days sponsored by the PHS Community Service Stakeholders group. More information about these opportunities will be shared during the school year.

This is an excellent opportunity for your son or daughter to explore career aspirations and become more involved in the community. Please be advised that this is a mandatory requirement for graduation.

**More Information:**

If there are any questions or if I can be of any assistance, I can be reached at:

- [AndreaDinan@princetonk12.org](mailto:AndreaDinan@princetonk12.org) (beginning September 5th)
- A copy of the project book with all guidelines and due dates is included in this mailing.
- Included in the packet and on the guidance website are instructions for setting up a Naviance account (required) and how to submit hours electronically.

Sincerely,

Dr. Andrea Dinan, Director  
Learning in the Community & Ideas Center  
Community Service/Career Awareness